



Ph.D. Process Flow

Step	Step Name	Description
Step 1	Release of Advertisement	Official notification for Ph.D. admissions.
Step 2	Receipt of Applications	Applications accepted within 1 month of advertisement.
Step 3	Ph.D. Entrance Test	Conducted by the University or through National Eligibility Tests (NET/SET) as per UGC norms.
Step 4	Personal Interview	Candidates appear before the Faculty Doctoral Committee (FDC).
Step 5	Allocation of a Supervisor	Supervisor allocated based on research area and availability.
Step 6	Coursework I (University Level)	Research Methodology (4 credits), Research & Publication Ethics (2 credits).
Step 7	Coursework II (Faculty Level)	Elective Paper(s) (6 credits) [Paper-3 Credit-4 and Paper-4 Credit-2] as per specialization with Supervisor's guidance.
Step 8	Ethical Committee Review	Mandatory for research involving human/animal subjects. To be done immediately after Coursework completion and before RAC meetings.
Step 9	Research Advisory Committee (RAC) – 1	Initial RAC meeting for research proposal review and approval.
Step 10	Half-Yearly Review	RAC reviews progress at least twice a year (June/December).
Step 11	Mid-Research Review (RAC-2 or RAC-3)	Held typically after second year.
Step 12	Pre-submission Seminar (Recommended)	Candidate presents research progress prior to synopsis submission.
Step 13	Synopsis Approval (RAC-4 or RAC-5)	Synopsis reviewed and approved as per Ph.D. criteria.
Step 14	Synopsis Submission	Submit approved synopsis with expert names and applicable fees.
Step 15	Expert Approval	Evaluation of synopsis by external experts.
Step 16	Evaluation & Pre-thesis Presentation	Evaluation by 2 RAC members, 2 external experts, Provost nominee.
Step 17	Modification & Corrections	Revisions made based on evaluators' feedback.
Step 18	Plagiarism Check	Mandatory plagiarism screening using standard software. Certification to be submitted.
Step 19	Thesis Submission	Final thesis submission with evaluation fees and dues cleared.
Step 20	Viva Panel Formation	Committee includes Supervisor(s), External Examiner(s), Head/Dean nominee.



Step 21	Open Viva Voce Examination	Candidate defends thesis publicly in presence of approved panel.
Step 22	Submission of Viva Report	Committee submits detailed report to Registrar.
Step 23	SHODHGANGA Submission	Upload final approved thesis to INFLIBNET as per UGC regulations.
Step 24	Award of Degree	Degree awarded at Convocation post Academic Council approval.

Note:

- Ph.D. duration: Minimum 3 years, Maximum 6 years (Extension up to 7 years permissible).
- Leave policy as per UGC norms (up to 240 days).
- At least two publication in a peer-reviewed journal is recommended before thesis submission.

~ Best Wishes for Your Research Journey ~

